

Trimester 2 Team Meeting Marker ~ 2008 - 2009

SIC	Team Meeting Date	Type of Meeting	Focus of Meeting	Who	Agenda Specifics	Things to Know	Wednesday's Meeting	
	November 3-4	Operational	<ul style="list-style-type: none"> Writing: Units of Studies preparation K-2 Unpacking reading Unit 4 	Team Leaders	<ul style="list-style-type: none"> reflect on trimester one prepare for report card and parent conferences glance ahead? orders 	<ul style="list-style-type: none"> Grades Due (Nov 5th for N-1 and the 6th for 2-5) Beginning of new reporting period RR and WP Scores due to PowerSchool Family Reading Night 	Nov. 5	<ul style="list-style-type: none"> Work on Grades and Parent Conferences
✓	November 10-11	Planning	<ul style="list-style-type: none"> Content Area Unit Plan and Reflection Tech Integration 	Team Leaders	<ul style="list-style-type: none"> Planning Review of data Analysis & Planning 	<ul style="list-style-type: none"> Parent Conferences RCs ~ Nov 10th N-2 PCs on 11th 3-5 PCs on 12th 	Nov. 12	<ul style="list-style-type: none"> Parent Conferences
	November 17-18	Operational	<ul style="list-style-type: none"> Orders and Timelines Titlewave Explanation Math T2 Planning Packets RR Data Analysis Part 1 		•	<ul style="list-style-type: none"> No Classes ~ Nov 17 Reschedule Grade 1 meeting Family Reading Night Titlewave Tutorials 	Nov. 19	<ul style="list-style-type: none"> Unpacking Literacy (K-5) Faculty Meeting
✓	November 24-25	Operational	<ul style="list-style-type: none"> RR Data Analysis Part 2 	Team Leaders	<ul style="list-style-type: none"> Finishing up the process of ordering 	<ul style="list-style-type: none"> Orders due on the December 15th Nov 26th – dismissal at 2:45 No classes 27-28 Titlewave Tutorials 	Nov. 26	<ul style="list-style-type: none"> Orders
	December 1-2	Planning	<ul style="list-style-type: none"> Literacy Planning Possible Grade Book for Reading and Math 		•	<ul style="list-style-type: none"> Nursery Christmas Program (3rd) 	Dec. 3	<ul style="list-style-type: none"> Literacy Planning
✓	December 8-9	Planning	<ul style="list-style-type: none"> Progress Report Review Guided Reading Share for Grades 3-5 		•	<ul style="list-style-type: none"> Pre-K Christmas Program (8th) Kinder Christmas Program (12th) Staff Posada 	Dec. 10	<ul style="list-style-type: none"> Progress Reports Staff Posada
	December 15-16	Assessment and Team Related issues	<ul style="list-style-type: none"> Student Work Share 		•	<ul style="list-style-type: none"> Family Reading Night Progress Reports due December 17th at 4:15 Early Dismissal on December 19th Progress Reports go home 	Dec. 17	<ul style="list-style-type: none"> Progress Reports

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Team Leader Meeting	Team Meeting Date	Type of Meeting	Focus of Meeting	Who	Agenda Specifics	Things to Know	Wednesday Schedule	
	January 5-6	Planning	<ul style="list-style-type: none"> Content Area Reflection of completed units Unpacking of new content area units Review pacing guide 		•	<ul style="list-style-type: none"> Full Day Teacher In-service 	Jan. 7	• Faculty Meeting
✓	January 12-13	Informational	<ul style="list-style-type: none"> Review math games or pacing of T2 Team needs 		•	<ul style="list-style-type: none"> 'Pull Up Your Socks' Week 	Jan. 14	• Resource Training
	January 19-20	Informational	<ul style="list-style-type: none"> Examine alternative math series Student Work Share 		•	<ul style="list-style-type: none"> Protege tu corazón 	Jan. 21	<ul style="list-style-type: none"> Literacy Planning Section Meeting
✓	January 26-27	Team Related Issues	<ul style="list-style-type: none"> Student Work Share Web Page updates 		•	<ul style="list-style-type: none"> Common Assessment Period begins January 26th to February 11th 	Jan. 28	• Literacy Planning
	February 2-3	Planning	<ul style="list-style-type: none"> Preparing for Student Led Conferences 		•	•	Feb. 4	• Student Led Conferences
✓	February 9-10	Team Related Issues	<ul style="list-style-type: none"> Grade Book Check-in Review reporting rubrics 		•	<ul style="list-style-type: none"> Common Assessment Period ends February 11th Feb 11th is the end of the trimester for homeroom and Spanish teachers Grades are due for Homeroom and Spanish teachers on February 13th 	Feb. 11	•
	February 16-17	Professional Development	<ul style="list-style-type: none"> TC Consultant 		•	<ul style="list-style-type: none"> February 18th is the end of the trimester for all Resource, Specialists, Nursery and Pre-K Grades are due at 8:00 AM on February 19th for Resource, Specialists, Nursery and Pre-K TC Consultant Visit 	Feb. 18	•
✓	February 23-24	TBD	•		•	<ul style="list-style-type: none"> Student Led Conferences Grades 3-5 on February 25th Grades N-2 on February 26th 	Feb. 25	•